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THE **CAREERS &
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COMPANY

Suggested Template for Careers Governor's Meeting

Date

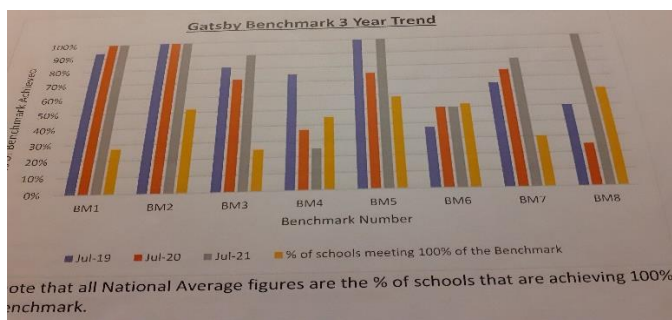
1 Introduction

A little bit of context about your programme – would be a good idea to share the Careers Strategy/Plan and your programme for each year group.

2 Brief description of the Gatsby benchmarks

2 Progress to date

Could include some 2 or 3 year data to show patterns and trends



3 Benchmark 1 – A stable careers programme

Brief summary of what you have done and plan to do this year

Action Points

A few points of your developmental work.

4 Benchmark 2 – 8 – Same format

Conclusion

A few bullet points to pull the report together.

It is a good idea to ask for a named governor for careers – they can then access an online learning module (1 hour)through the CEC link - [Online learning modules | The Careers and Enterprise Company](#) .